

FAC Committee Responsibilities

So, you've heard about the FAC program and want to get involved...

The FAC Committee is a dedicated group of at least 3-5 members who oversee the operations of a Fire Adapted Community. These members lead outreach within the neighborhood, plan and execute the annual workday, and apply for Firewise recognition (if desired). Committee members should be a mix of part-time and full-time residents. Each member's time commitment should be clear from the start. To help divide responsibilities, creating a shared document outlining each member's role and timeline is recommended.

Each committee member should decide on their specific role (communications, workday planning, volunteer coordination, Firewise application, etc.) and feel comfortable in their role. These decisions should be made at the very beginning, before moving onto becoming FAC/Firewise. All committee members will assist with walking the neighborhood, introducing the FAC program to new residents, and creating connections with their neighbors.

For committee members, the first year will be the biggest time commitment because they are establishing new communication pathways and creating documents such as the Action Plan and Risk Assessment to guide their activities. After the first year, the time commitment decreases as committee members focus on expanding their neighborhood network and increasing participation in the neighborhood workdays. As you grow your FAC, your committee should also grow! Invite new members to your committee to expand your reach.

Breakdown of Responsibilities

1. Year One:
 - a. Conduct Risk Assessment with assistance from Tahoe RCD and local fire department
 - b. Create contact information sign up form and flyer neighborhood
 - c. Plan and execute workday
 - d. Apply for Firewise status (if desired)
2. Year Two, onwards:
 - a. Continue collecting contact information
 - b. Plan and execute workday
 - c. Attending educational workshops hosted by Tahoe RCD
 - d. Apply for Firewise renewal (if desired)
3. Optional Responsibilities and activities:
 - a. Establishing stewardship agreements with US Forest Service to have volunteers maintain defensible space on urban lots